

These are the minutes of the Regular Session of the City of Adams, WI held on August 20, 2012 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Jensen, Kierstyn, Manthey, Marti, Scott, Suhr, Administrator Ellisor, Chief Hanson and Street Superintendent Mead. Attorney Pollex was excused.

The Pledge of Allegiance was recited.

Motion by Jensen, second by Suhr to approve the minutes of the August 6, 2012 meeting as printed. Roll call vote, all voted aye.

Petitions and Communications: None

Report of Standing Committees:

Public Works Committee:

During Petitions and Communications a request was made for donation of Public Works Department labor hours to the Historical Society to assist with renovation of a historic structure. Street Superintendent Mead advised the Committee that an offer has been made to purchase most of the City's available compost material. Compost is offered for sale at \$12 per yard. Enough compost would be reserved for any City related projects

Mead reported that the crew will be working on sidewalks along Main Street that buckled from the heat and repairing storm water inlets.

Alley project is mostly complete. It was a consensus of the Committee to include up to three (3) additional alleys (as identified) for paving if budget allows for it.

Recommendations were made to authorize Street Superintendent Mead to negotiate the purchase price of a 2003 Sterling Dump/Plow Truck with attachments.

Water and Sewer Utility extensions and road improvements are nearing completion. Curb installation is expected to be completed within the next two weeks.

Recommendations were made to allow a privately planted Memorial Willow Tree in Burt Morris Park near the north drainage area.

Renewed interest has been shown in City business park property immediately west of the local radio station. Lease amount is estimated between \$700.00 and \$800.00 per month range.

Recommendations were made to consider leasing City property for cell tower use.

A discussion was held in regards to reviewing terms of the agreement.

Fire District Report:

Motions were made to approve the Finance Report.

Discussion was held regarding the Fire District assisting Curtis Ambulance on medical assists.

Chief's Report: There were 16 calls. There was damage to the brush truck on the passenger side. A discussion was held regarding the large turnout during the Centennial Open House.

Motions were made to submit the budget of \$212,224 to the prospective districts. City of Adams portion will go up \$55.48.

Personnel Committee:

Committee members discussed the merits of offering an employee health and fitness program. The Administrator will contact the City's health plan provider to learn what types of programs may be offered or available.

The Mayor presented sample language outlining general rules of conduct for elected officials. The guidelines are examples of those utilized by other communities and serve to prevent the decision making process from being compromised. The rules of conduct are further intended to avoid legal implications arising from potential open meetings violations. Committee members will review the sample language and return suggestions at a future meeting.

Mayor Baumgartner reviewed a proposed amended Legal Services Agreement with the Committee. Other legal service options are being explored and will be presented back to the Committee.

Motions were made to Adjourn from Open Session Immediately Reconvene in Closed Session for Considering Employment, Promotion, Compensation or Performance Evaluation Data of Employee - Discipline 19.85(1)(c) and for Contract Negotiations between the City of Adams and Adams Professional Police Association – Law Enforcement Employee Relations Division – SS 19.86.

The Closed Session was called to order. On roll call were the members and others listed as above.

Discussion was held. No decisions rendered.

Report of City Officers:

Mayor Baumgartner: Reported that the opening of Shopko was well attended. We had the presentation from the Union Pacific Railroad group. We were presented a proclamation as a Wisconsin Train Town. There are only two Train Towns in Wisconsin with Butler being the other. They were very excited about the Centennial Celebration we had and we were given many kudo's. The 400 Train will be running again on July 13, 2013 and hopefully will be stopping in the City again. That could bring another "400" celebration to our City. A letter written by request of Lucille Davis for the Time Capsule was distributed for review. A meeting is being scheduled for the attorney replacement. When we know more we will let you know.

Administrator Ellisor: Reported the alley and Holz Street project is pretty well closed out. A spreadsheet was distributed to show how the expenditures went for that project. With a starting budget of \$160,000 and adding the three alleys we are pretty much well within our limits. The other alleys we talked about adding will end up being a separate project. The EDA project is nearing completion. We are expecting the paving to be done this weekend. We are pulling together our first pay draw for EDA. We already have one large invoice from Allen Steele Inc., and expect three or four more as the project is so far along. The date for the next Main Street Revitalization Committee meeting is September 18th. It will again be held at the Community Center. The meeting will also be a workshop which will assist with strategy and planning based on the information Becket & Raeder has brought back. The meeting will begin at 5:30 p.m. An email will be sent tomorrow to all committee members with an agenda to follow. The Cell Tower Lease is not on the agenda as it first must go to the Planning Commission and then be referred back to Council. This is turning out to be pretty good news as property we were once told was useless will now realize approximately \$750 per month for the cell tower lease.

Chief Hanson: Reported Officer Lucas was in charge while he was on vacation. We received our reimbursement from the DOT on our Over the Limit enforcement. There was a \$4000 Grant and we received about \$3800 which was monitored back into the Cities accounts for equipment reimbursement. This money was then used to purchase the in car camera system for the squad. Property issues have been addressed with the officers. They were issued a flow chart to refer to when enforcing property issues in their designated areas of the City. Officer Swearingen is in training this week for laser and radar for speed certification.

New and Unfinished Business:

Street Superintendent Mead reported that the Dump/Plow truck owner is Linding which is just west of Mauston. He went to Linding's to check out the truck and also drove the truck. A couple of weeks later the truck was brought to public works where other public works employees tested the truck. H. Monroe also checked over the truck and said it appeared to be sound. Superintendent

Mead feels this is a good buy for the City. Administrator Ellisor stated it was well within the budget and the truck it will be replacing has a replacement value of \$1600 at the high end. The original price for the dump/plow truck was \$53,000 and was negotiated down to \$49,000. The truck should be delivered sometime by November depending on when Linding gets the truck they ordered delivered. **Motion by Marti, second by Kierstyn to Approve the Purchase of a Dump/Plow Truck from Linding not to exceed \$49,000.00. Roll call vote, all voted aye.**

Motion by Kierstyn, second by Jensen to Approve the Housing Authority Payment in Lieu of Tax Agreement. Administrator Ellisor stated this agreement worked out well. The term of the agreement is five years starting at \$11,220 with a 2% annual escalation. **Roll call vote, all voted aye.**

Mayor Baumgartner explained the Adams County Historical Society purchased the title building in Friendship. The Village of Friendship has always donated their time for snow plowing and lawn mowing. Years ago we used to donate time to the Historical Society and they asked if we could do that again. They were asking for 20 hours a year and Dave said why not just make it 40 hours a year. Superintendent Mead stated a lot of the hours would be going to renovating the building. He stated that with the 40 hours donated a year with five guys, that is 8 hours per guy. The hours can be split up any way we want. One guy for each day, or one guy for two or three days depending on the work. **Motion by Manthey, second by Scott to Approve Donation of Labor Hours, not to exceed 40 hours per year, to assist the Adams County Historical Society. Roll call vote, all voted aye.**

Discussion was held regarding the planting of a memorial tree in Burt Morris Park. The process for approval for this planting, first to committee and then to Council, will be handled on a case by case basis. **Motion by Manthey, second by Marti to Approve Planting of a Memorial Tree in Burt Morris Park. Roll call vote, all voted aye.**

Motion by Scott, second by Kierstyn to combine the September 3, 2012 Regular Session Meeting with the September 17, 2012 Regular Session Meeting (Due to Labor Day Monday, September 3, 2012). Alderperson Jensen opposed this motion as the Fire District Annual Meeting is scheduled for September 17th and the September 3rd meeting is needed to approve the Fire District's 2013 Budget for the City of Adams. **Motion by Scott, second by Kierstyn to Change the September 3, 2012 meeting date to September 4, 2012. Roll call vote, all voted aye.**

Motion by Kierstyn, second by Suhr to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Marti, second by Suhr to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,

Jeanne G. Gostomski
Deputy Clerk/Treasurer